

**Request for Consultant Qualifications
(RFCQ # 2018-01)**

**For the
Port of Newport
Rogue Seawall Structural Analysis**

**Issue date:
July 23, 2018**

**Closing location:
600 SE Bay Blvd., Newport, OR 97365**

Closing date and time:

**Two complete hard copies of your response must be received
by 3:00 p.m. Pacific Standard Time on August 17, 2018**

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July 23rd, 2018

To: Applicant

RE: Request for Consultant Qualifications (RFCQ 2018-01) for the Structural Analysis of the Rogue Brewery Seawall, and Development of Engineering Solutions for Structural Degradation

Dear Applicant:

The Port of Newport (PON) invites you to submit a Statement of Consultant Qualifications (SOCQ) to provide a structural analysis and cursory development of solutions for the degradation of the seawall at the south end of the South Beach Marina upon which the Rogue Brewery rests.

To receive full consideration and to be invited to submit a final proposal for this work, please submit a Statement of Consultant Qualifications (SOCQ) meeting the submittal requirements as stated in this document by August 17th, 2018 to the following address:

Attn: Aaron Bretz, Director of Operations
Port of Newport
600 SE Bay Blvd.
Newport, OR 97365
abretz@portofnewport.com

Requests for Proposals will be provided to the most qualified candidates. We look forward to receiving a SOCQ from you. If you have any questions regarding this request, please contact Aaron Bretz, Director of Operations. [Inquiries should be submitted in writing or via email by August 3rd with Addendum to be issued on August 8th, 2018.]

BACKGROUND

At the south end of the South Beach Marina in the Port of Newport is a seawall that was built in 1978 to form a wharf upon which an indoor dry-moorage facility was built. In the early 90's, the dry-moorage was converted into a brewery by the Oregon Brewing Company, and has been home to the Rogue Brewery ever since. The 550' long wall is showing signs of deterioration; evidence of a loss of fill material due to free communication with the bay has been documented. Additionally, the H-beams supporting the concrete slabs out of which the wall is made are showing signs of heavy scaling due to rust, and the wall appears to be bulging in several places.

RFCQ SUBMITTAL REQUIREMENTS

Please submit your Statement of Consultant Qualifications by **August 17, 2018 by 3:00 p.m.** in accordance with the following requirements. The word "Respondent" in this document means an individual, an organization or a firm that submits, or intends to submit, a response. Responses will be marked with their receipt time at the closing location.

1. *Statement of Consultant Qualifications:* The Statement (including the transmittal letter) **shall not exceed a total of 5 single-sided, 8.5" x 11" pages**. Resumes shall be included in an appendix and are not counted as part of the five pages. Documents must be submitted in hard-copy format by mail or courier.
2. *Transmittal Letter:* The Statement of Qualifications shall be transmitted with a cover letter describing the respondent's interest in providing consulting services to the PON. The cover letter should include the name, title, address and telephone number of the individual to whom correspondence and other contacts should be directed during the consultant selection process. The person authorized to negotiate a contract with PON shall sign the cover letter. Address the cover letter and the Statement of Qualifications as follows:

Aaron Bretz, Director of Operations
Port of Newport
600 SE Bay Blvd.
Newport, OR 97365
3. *Seawall analysis questionnaire:* Please answer the following **four questions** to the best of your ability regarding your experience as it relates to this request for qualifications.
 - a. What experience do you have with planning in-water construction work? *Provide specific examples and contact information, if applicable.*
 - b. What experience do you have with analysis on marine structures? *Provide specific examples and contact information, if applicable.*
 - c. What experience do you have in developing and employing solutions for degrading marine structures while allowing existing operations to continue on adjacent lands and structures? *Provide specific examples and contact information, if applicable.*

SELECTION CRITERIA

The Port's objective is to effectively and objectively evaluate the direct industry-related experience of all the Statements of Consultant Qualifications submitted in a timely manner. The Statement will be evaluated and scored on a 100-point total basis using the following criteria:

1. Expertise in Scope of Work tasks.
2. Experience with similar types of projects and industry knowledge.
3. Satisfaction of previous clients (if applicable).
4. Flexibility and availability of the respondent's schedule.
5. Fee rates and structure; forecasted total consultant fees

Two or more respondents may be invited to interview by phone between **August 27th – 31st, 2018**.

PON staff will provide the appropriate notice and schedule for interviews. The selection panel will make a recommendation to Port of Newport Commissioners and staff for a final selection of the most qualified respondent based primarily on technical expertise and experience in conducting similar work. Once the top candidate has been selected, PON staff will negotiate a services contract with the selected candidate.

SELECTION PROCESS AND PROJECT SCHEDULE

Project Timeline

The following timetable outlines the anticipated schedule for the project. The timing and the sequence of events resulting from this request for qualifications may vary and shall ultimately be determined by the selected consultant and PON staff.

DATES	EVENTS
July 25 – August 17, 2018	Advertisement RFCQ
August 17, 2018	3:00 p.m. PST deadline for submittal of RFCQ for full consideration
August 27 – 31, 2018	Interviews
September 3, 2018	Notice to Proceed
November 15, 2018	Completion Date

Project Deliverables

At the end of the project duration the Port of Newport will receive the following deliverables:

1. An objective evaluation of the current structural state of the seawall and fill material
2. An opinion on the serviceable future of the seawall and fill, given current loading
3. Suggestions for potential solutions with estimations of the serviceable future for each solution
4. Cost estimates within a rough order of magnitude for each potential solution