



POSITION ANNOUNCEMENT

General Manager

The Port of Newport is currently recruiting qualified applicants to fill the General Manager position.

The Port of Newport is located 110 miles from Portland, Oregon on Yaquina Bay in the City of Newport, Lincoln County, Oregon. The Port is home to 24 water-dependent businesses, a 220-slip commercial boat basin, a 500-slip recreational marina, the International Terminal, 144-space RV Park, Rogue Brewery, NOAA Marine Operations Center, Oregon State University's Marine Hatfield Science Center, and the Oregon Coast Aquarium. The Port is governed by a five-member commission whose members are elected by Port District Voters.

The General Manager is responsible for the success of the Port in achieving its mission and is expected to be an effective, professional leader who gets results; supervises employees for peak performance; and demonstrates positive, effective, interpersonal and communication skills. The General Manager is appointed by the Port Commission. The Port employs 25 full-time employees.

Qualifications for the successful applicant include:

A Bachelor's degree in business administration, public administration or a related field, or equivalent. At least 6 years' experience in a public or private organization in a senior leadership role in a complex public facing maritime operation, including the management of staff. Demonstrated success working under the direction of a board and building relationships with potential business partners.

POSITION OBJECTIVES

The Port of Newport is searching for a person who will provide the leadership, management skills and administrative abilities to move the Port in the direction of its stated business mission:

“Build and maintain waterfront facilities, and promote/support projects and programs in cooperation with other community organizations and businesses that will retain and create new jobs and increase community economic development.”

Oversees the Port's operating and capital budget (\$ 6.2 million) and manages its \$77.5 million in capital assets, principally located at three sites around Yaquina Bay.

THE IDEAL CANDIDATE

The individual appointed to this position will possess well developed operations, business management, administrative and leadership skills which includes honesty, confidence, integrity, credibility, approachability, and a strong commitment to teamwork and collaboration across all levels in the organization and with stakeholders. This person will recognize that policy is set by the Commission and will provide an open and direct flow of information to assist in the formulation of Port policies.

He/she will be an excellent communicator and representative of the Port. The candidate will be a catalyst, a "front" person who can help the Commission, Port users and the communities create a vision to build for the future. He/she will have the ability to promote complex ideas and concepts and advocate for them in the broader community and will have responsibility for establishing and nurturing successful media relations.

In relationships with staff, the candidate will be a good listener and mentor, will be accessible, and open in interactions with people who work for the Port. The candidate will be someone who can help the Port grow and adapt to changing conditions.

Salary Range: \$114,000 - \$140,000 with excellent benefit package

Interviews are Scheduled for December 17-18, 2018

Desirable Starting Date: February 1, 2019

To be considered please submit a letter of introduction, addressing why you feel you are the ideal candidate for this position, and resume by 4:00 PM December 5, 2018 to:

Port of Newport
General Manager Selection Process
Special Districts Association of Oregon
PO Box 23879
Tigard, Oregon 97281

Email kwiley@sdao.com

Application Deadline: December 5, 2018, 4:00 pm

Job Description available at: www.sdao.com and at www.portofnewport.com