

**PORT OF NEWPORT
MINUTES
March 25, 2014
Regular Meeting**

I. CALL TO ORDER

Commission President JoAnn Barton called the regular meeting of the Port of Newport Board of Commissioners to order at 6:00 pm. in the South Beach Marina Activities Room.

Commissioners Present: JoAnn Barton, President; David Jincks, Vice-President; Walter Chuck, Secretary; Dean Fleck, Assistant Secretary-Treasurer.

Commissioners Absent: Ken Brown, Treasurer

Port of Newport Management and Staff: Greenwood, General Manager; Albaugh, Director of Finance; Durkee, Terminal Operations Supervisor; Webster, Administrative Assistant.

Others Present: Dave Morgan, News Lincoln County; Dennis Anstine, News Times; Wayde and Barb Dudley, Newport residents; Lee Fries; Yale Fogarty and Pat Ruddiman, ILWU Local 53; Jim Cline, Rogue Ales; Jim Shaw, South Beach resident.

II. MINUTES

- A. **Work Session—February 25, 2014**
- B. **Regular Meeting—February 25, 2014**
- C. **Work Session/Special Meeting—March 11, 2014**

Commissioner Jincks motioned to approve the minutes of the Work Session of February 25, 2014, Regular Meeting of February 25, 2014 and Work Session/Special Meeting of March 11, 2014 as submitted. Commissioner Chuck seconded the motion. Motion passed 4-0. A declaration on February 25, 2014 during the regular meeting was made by Brown regarding a conflict of interest pertaining to a check that was made to Les Swab.

III. FINANCIAL STATEMENTS

- A. **Financial Reports.**
- B. **Accounts Paid.**

There were no questions or discussion on the financial reports and accounts paid.

Commissioner Fleck motioned to approve the Financial Reports & Accounts Paid as submitted. Commissioner Chuck seconded. The motion carried 4-0.

IV. PUBLIC COMMENT

There was no public comment.

V. STAFF REPORTS (* Indicates no questions or comments.)

A. Department Reports.

- Kevin Bryant, Commercial Marina Harbormaster*
- Jim Durkee, Terminal Operations Supervisor
- Rick Fuller, NOAA Facilities Manager*
- Penny Gabrielson, South Beach Occupancy Report
- Chris Urbach, South Beach Marina Harbormaster*

Commissioner Barton commented on the MOC-P project on how well the project was done. Also conversation by Durkee and Greenwood regarding the disposition activities of the dredge material and how it's being tracked (via service tickets, 3-4 so far) and where it is being used in the local area (6 yards went to the Coast Guard Station landscaping grounds). The commission commented on the South Beach Occupancy report and the positive response in booked reservations due to the Portland Boat Show attendance by Pat Albaugh and staff. Albaugh commented that this event was pulled together with staff at the last minute.

Commission was very happy and would like to see this type of continued effort. Data was captured through the return and use of discount coupons issued during the boat show.

B. General Manager

The General Manager presented an updated organizational liaisons document for review. An addition to be made to the liaison list is "Parking District" and adding Greenwood as the representative for the Port. Next upcoming meeting scheduled is March 27th for Cascades West ACT. Greenwood attended the Port of Toledo's Commission meeting last week. The idea is to bring the two Ports efforts together in order to attain greater grant funding to improve both Ports collectively. Dredging impacts both ports. Also noted was a training program for board members. Board member training could start as soon as April 22, 2014 approximately. Greenwood will notify board members of this upcoming training. Greenwood asked that if any commissioners had any concerns regarding working jointly with the Port of Toledo to please direct their emails to him. Report from the USACE 2014/15 work plan showed Yaquina Bay doing well. Additional funds were attained for dredging and some other possible avenues to attain more funding for dredging are being reviewed. With additional funding, ideas are being considered in regards to different projects in various areas, possibly opening up the recreational marina entrance or dredging up to the Terminal. Next year looks very promising for the projects scheduled. The new lease to the Rogue Brewery Distillery expansion has been signed and will be moving forward soon and should take a couple of months.

C. Commissioners' Reports.

Commissioner Chuck and Fleck attended the Oregon Department of Fish and Wildlife-Sport Fishing Advisory Committee/Commercial Fishing Advisory meeting on March 25, 2014 about new impacts to the fishing industry. Port staff is currently working with boat owners to obtain appropriate insurance certification before the end of April. This will be included within the next work session in April as more information is gathered. A "Priority Project" work list is scheduled for April 8th at pm to review and prioritize projects identified by staff that need to be completed: Pedestrian taskforce, ODOT & County Reports are needed to be reviewed, personnel manual to be reviewed & presented (possibly in the next six months). Upcoming events to be attended are Marine Tech Fair on April 11th and the 40th Anniversary of the PCC conference hosted by the Port of Newport, April 8-11, some tours and tastings are scheduled courtesy of Rogue Ales, a gift basket to be given away was assembled with the assistance of the Newport Chamber staff and Barb Martin, the Port will be sponsoring the band for the guests entertainment and a display will need to be put together for the event.

VI. OLD BUSINESS

A. Rogue Distillery Expansion

There were no questions or comments made regarding the amendment to lease agreement with Oregon Brewing Company (Rogue) to expand it's distillery production.

Commissioner Jincks moved to authorize the General Manager to sign the lease amendment between the Port of Newport and Oregon Brewing Company as submitted, Commissioner Fleck seconded, Motion carried 4-0.

B. Terminal Renovation Project, Dredge Permit

The General Manager opened that the Port has received the last invoices for the project to date. Additional funding is still needed and will proceed to attain the additional funding through the State and with additional help from the Corp of Engineers. The Port is still working through the process of attaining permits to dredge the three additional feet necessary for the log ships to load and carry to full capacity. All parties are aware of the critical timing this process is required to take and everyone involved has placed this phase as a high priority within their organization. Soil samples have been submitted and port is awaiting results, Teevin Brothers site plan is needed and when all is captured it will be submitted to all agencies for permit approval which will be approximately 6-7 weeks. As additional funding is being requested, funds for Terminal security and training will also be requested to be funded as well. Next budget cycle a supplemental budget plan will be incorporated to finalize dredging and mitigation. A plan to visit the Port of Longview or Port of Astoria with staff and TCB Security will be scheduled to "Observe and Learn". TCB Security will be included as an extension of Port staff and will be

included in phases pertaining to security. Security will be a large part of the Terminal's expense in the future, as more is learned.

VII. NEW BUSINESS

A. To Read An Ordinance Creating By-Laws for the Port of Newport Board of Commissioners by Title Only (ORS 198)

It was at the discretion of the board president to postpone this item for the April 22, regular meeting.

B. Declaration of R/V Hale Kai as Surplus

There were no questions or comments made regarding the acquisition of the R/V Hale Kai as surplus as long as the title is secured to the Port of Newport.

Commissioner Fleck made a motion to approve the R/V Hale Kai as Surplus, Commissioner Chuck seconded. Motion carried 4-0.

C. Resolution Updating Tariffs

Informational copies regarding Tariffs were submitted to commissioners for review and comments at the upcoming work session meeting scheduled for April 14th. A resolution would be drafted from this meeting that would allow future changes by the board if necessary. Since this is a highly complex issue, Mr. Haglund would be in attendance to help all board members interpret this lengthy document. Specific agenda topics to be covered would be rates/fees; informational feedback from parties affected by tariffs such as ILWU, log exporters and distant fishing fleet.

VIII. MEETING RECESS at the discretion of the chair. (No meeting recess was taken)

IX. OTHER (No other business was brought forth)

X. PUBLIC COMMENT (No public comments were made)

XI. UPCOMING MEETINGS/EVENTS

- A. Project Priorities Work Session, South Beach Marina Activities Room, April 8, 12:00pm
- B. Fishermen's Forum, Port Dock 7 Operations Shop, April 9, 8:30 – 9:30am
- C. Tariff Work Session, South Beach Marina Activities Room, April 14, 12:00pm
- D. Marina Users meeting, South Beach Marina, April 16, 8:30-9:30am
- E. Regular Commission Meeting, South Beach Marina Activities Room, April 22, 6:00 p.m.
- F. Barrel to Keg Relay, Rogue Ales Distillery, July 12, 2014

XIII. ADJOURNMENT

There being nothing more to come before the Board of Commissioners, the meeting was adjourned at 6:49 pm

ATTEST:

JoAnn Barton, President
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Walter Chuck, Secretary/Treasurer