

**PORT OF NEWPORT MINUTES**  
**April 7, 2015,**  
**Budget Priority Work Session**

**I. CALL TO ORDER**

Commission President Walter Chuck called the budget priority work session of the Port of Newport Board of Commissioners to order at 12:02 PM at the South Beach Marina and RV Park Activities Room.

**Commissioners Present:** Walter Chuck (Pos. #1), President; Ken Brown (Pos. #4), Secretary / Treasurer; JoAnn Barton (Pos. #3); and David Jincks (Pos. #2). Dean Fleck (Pos. #5), Vice President was excused.

**Port of Newport Management and Staff:** Kevin Greenwood, General Manager; Stephen Larrabee, Director of Finance.

**Members of the Public:** Members of the Budget Committee: Mark Collson, Fred Postlewaite. Candidates for the Commission: Stewart Lamerdin, Patricia Patrick-Joling.

**II. PERSONNEL EXPENSES**

Greenwood reviewed personnel-related documents including a draft compensation plan resolution that includes all cost benefits to the Port including position rate range, health care insurance premiums, retirement plans, etc. Commission reviewed hourly wage step matrix. Greenwood noted that the only changes were to the Maintenance III position to match minimum wage and the changes to the Port Manager's scale to reflect his 2% wage increase. Discussion about budgeting the Director of Operations position but not the Special Projects position as those duties can be distributed among the management team and contract grant writers.

**III. FEE STRUCTURE**

Briefly discussed the rate, fee and charges resolution which is available on the Port's website.

**IV. PROJECT PRIORITIES**

Greenwood reviewed project prioritized by Department Heads including the Port's Capital Improvement List.

Greenwood reviewed South Beach request for replacing dumpsters which can be a preventative safety issue. He explained that the dumpsters could be phased in depending on funds but older, rougher equipment could result in increased workers comp claims.

Discussion about Port's 9-acre lay down area and pursuing grants to fund the development of the lot that could be leased to a terminal operator such as Teevin.

Jincks asked about funding opportunities and Greenwood noted Connect Oregon and US Commerce programs. Postlewaite asked about cash flow and Greenwood noted that the lay down area would result in exports that would produce significant tariffs for the Port.

Jincks inquired about the need for a longer boom on the hoist arm adding \$100,000 to the Hoist Dock project list. He felt that the hoist at the International Terminal would adequately serve larger vessels. There was discussion about multiple grant applications hurting Port's Connect Oregon chances.

Also discussed the old boat launch fill in as a negotiating tool with port tenant and that Greenwood felt that the priority could be lower but that it should be executed by the Port using lease income.

Collson asked about the Pier 5 extension and Greenwood noted that the Pier is part of the Port Dock 5 replacement cost.

Discussion about the Admin Building possibly being funding as part of a port security upgrade. Chuck felt that it should be a lower priority but Barton thought the port should take advantage of the grant opportunity should it arise. She did agree that if the Port did receive the grant, staff would need to get out in front of the issue from a public relations perspective.

## **V. SCHEDULE**

Budget Committee Meeting is scheduled for Tuesday, May 12<sup>th</sup> at 6:00pm at SB Marina Activities Room.

## **VI. ADJOURNMENT**

Having no further business, the meeting adjourned at 11:57am.

ATTEST:

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Walter Chuck, President

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Ken Brown, Secretary/Treasurer