

# **PORT OF NEWPORT REGULAR COMMISSION MEETING AGENDA**

Monday, October 30, 2017, 6:00 p.m.

South Beach Activities Room

2120 SE Marine Science Drive, Newport, OR 97365

- I. Call to Order
- II. Changes to the Agenda
- III. Public Comment
- IV. Consent Calendar
  - A. Minutes
    - 1. Commission Work Session 9/26/17
    - 2. Regular Commission Meeting 9/26/17
    - 3. Commission Work Session 10/03/17
    - 4. Commission Work Session 10/18/17
  - B. Financial Reports
  - C. Oregon Surplus Change Authorization
  - D. Resolution No. 2017-12 Authorizing Transfers of Appropriated Funds Within The 2017-18 Fiscal Year Budget
  - E. Resolution No. 2017-13 Amending the Port of Newport Facilities Code to Change Sections Related to Insurance Coverage for Vessels
  - F. SDAO Membership Renewal
  - G. Contracts
    - 1. Road & Driveway – Terminal Overlay Repairs
    - 2. Central Coast Excavating – RV Dump Station
- V. Correspondence/Presentations
  - A. Chuck Toombs - DulsEnergy
    - 1. MOU with Hatfield Marine Science Center
    - 2. IGA Agreement
    - 3. Improvement Costs Estimates Email
    - 4. Civil West Pipeline Cost Estimate
- VI. Old Business
  - A. Items Removed from Consent Calendar
  - B. Accounts Paid
  - C. Todd Kimball, Financial Consultant Update
  - D. SDIS Best Practices Checklist Complete
  - E. Human Resources Memo
- VII. New Business
  - A. Richard Stellner, Human Resources Consultant, General Manager Search
    - 1. General Manager Job Description
    - 2. General Manager Recruitment Process
- VIII. Staff Reports
  - A. Director of Finance
    - 1. September Occupancy Report
  - B. General Manager Pro Tem/Director of Operations
    - 1. TCB Public Safety Report for September
- IX. Commissioner Reports
- X. Calendar/Future Considerations
  - 11/3 Fishermen’s Appreciation Day
  - 11/5 Dia de los Muertos Run

11/6 Commercial Fishing Users Group Committee Regular Meeting

11/10 Veteran's Day - Office Closed

11/23 Newport Turkey Trot

11/23 - 11/24 Thanksgiving Holiday – Office Closed

12/8 Port Holiday Party

12/19 Regular Commission Meeting

12/25 Christmas Day – Office Closed

XI. Public Comment

XII. Adjournment

Regular meetings are scheduled for the fourth Tuesday of every month at 6:00 p.m.

The Port of Newport South Beach Marina and RV Park Activity Room is accessible to people with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours in advance of the meeting to Port of Newport Administration Office at 541-265-7758.

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