

**PORT OF NEWPORT**  
**COMMERCIAL FISHING USERS GROUP COMMITTEE MINUTES**

11 June 2018

Regular Committee Meeting

*This is not an exact transcript. The audio of the session is available on the Port's website.*

**Agenda Item**

**Audio  
Time**

**I. CALL TO ORDER**

0:00

Committee Chair Heather Mann called the Regular Meeting of the Port of Newport Commercial Fishing Users Group Committee (CFUG) to order at 8:58 am at the OSU Extension Office, 1211 SE Bay Blvd., Newport, Oregon.

**Committee Members Present:** Clint Funderburg (Pos. #1); Mark Newell (Pos. #3); Heather Mann (Pos. #5); Ted Gibson (Pos. #6); Gene Law (Pos. #7); Bob Eder (Pos. #9); Dave Thalman (Pos. #10); and David Jincks (Pos. #11).

**Alternates Present:** Gary Ripka (Pos. #2).

**Committee Members Absent:** Mike Pettis (Pos. #2); Ernie Phillips (Pos. #4); and Bob Aue (Pos. #8).

**Port Commission Liaison:** Sara Skamser.

**Management and Staff:** Doug Parsons, General Manager; Aaron Bretz, Director of Operations; Kent Gibson, Commercial Harbormaster; Don Moon, NIT Supervisor; Pete Gintner, Port Attorney; and Karen Hewitt, Administrative Supervisor.

**Members of the Public and Media:**

**II. CHANGES TO THE AGENDA**

1:40

Jincks said he would like to add a discussion on the remaining NIT projects and tsunami routes. Mann will add that under the infrastructure update. Parsons asked the group for suggestions on the proposed hoist dock at NIT.

**III. PORT INFRASTRUCTURE UPDATE**

3:25

Bretz said OBEC would start final engineering for the Port Dock (PD) 5 pier approach after July 1<sup>st</sup>. He also said that there was work planned for PD5, PD3, and staff availability for the projects will need to be worked out. There was discussion about the types of floats to be used and the impact on dock space. There was also discussion about possibilities for acquiring grant funding. There was additional discussion on the timing of proposed work and working with the current configuration of the docks. Jincks suggested conferring with ODFW on the projects for their comments.

Jincks commented that changing the west entrance to the Newport International Terminal (NIT) to a one-way route was a problem for timeliness of emergency response. There was discussion about the safety of the entrance and whether a gate was necessary. Skamser said she would bring that issue to the Commission.

#### IV. UPDATE ON PROPOSED FEE SCHEDULE

27:05

Parsons said he had brought copies of the Press Release from the Port addressing the issue with the Tall Ships and the misinformation that had been published. There was a discussion about Port communication with the public.

Parsons referred to the proposed rates and fees included in the Meeting Packet, which includes some changes to reflect feedback that had been received, and said additional changes will be posted on the website. There was discussion on the proposed parking fees and parking availability. Parsons added he spoke with Spencer Nebel, City Manager, about possibly paving the PD3 and PD5 parking lots using money from the Parking Fund.

There was additional discussion about parking enforcement. The Committee discussed rate increases, where that additional revenue would be spent, the need for user input, and the possible consequences in relation to PD5 stability, port maintenance and parking. There were comments about the Committee's and the public's needs to be informed as well. Parsons said much of this information would be included in the proposed Budget. The Committee would like an opportunity to review the rates further in the next few months.

\*1:44:15  
(discussion resumed)

**A motion was made by Eder and seconded by Gibson to recommend to the Commission to adopt service rates increases as were applied in the 2017-2018 Budget specific to sections one, two and three for the 2018-2019 Budget. The motion passed 9 – 0.**

2:07:11

There was additional discussion about the timing of the Budget approval and adoption process.

#### V. COMMERCIAL MARINA MOORAGE POLICY

\*\*2:32:30

Bretz referred to the report included in the Meeting Packet regarding moorage availability, and specifically annual moorage at the Commercial Marina. There was discussion about possible ways to deal with the annual moorage issue, adding new docks, and staffing needs. Skamser commented that this was good to let fishermen know that NIT was "open for business." There was further discussion about operations and scheduling at the Port Docks and NIT.

#### VI. PRODUCT HANDLING (HOIST DOCK & NIT)

\*\*2:14:07  
(out of order)

Bretz referred to the report included in the Meeting Packet regarding the uses of the hoists at PD7 and NIT for unloading fish and changing gear. There was discussion about possibilities for use of the hoists and staffing needs. Parsons requested a supporting analysis from CFUG regarding the proposed second hoist at NIT. Newell, Law, Jincks, Mann and Ripka will form a subcommittee to generate this report.

#### VII. DISCUSSION OF "STANDING COMMITTEE" STRUCTURE OPTIONS OF CFUG

\*1:18:38  
(out of order)

Pete Gintner, Port Attorney, said he had a meeting with Parsons, Skamser and Mann regarding Public Meeting Law and concerns about Committee Members liability. He reviewed some of the issues and options. Mann said if anyone was uncomfortable with the liability, they could choose to resign. Gintner advised the Committee Members to use caution. An Executive Session would be scheduled for further details.

**VIII. FUTURE MEETING SCHEDULE**

2:47:40

Mann suggested scheduling the Executive Session for Friday, 13 June. Parsons said he would contact Gintner to schedule.

**IX. ADJOURNMENT**

2:49:03

Having no further business, the meeting adjourned at 11:48 am.

ATTESTED:



Heather Mann, Committee Chair



Bob Eder, Committee Vice-Chair