

PORT OF NEWPORT MINUTES
August 28, 2018
Regular Monthly Commission Meeting

This is not an exact transcript. The audio of the session is available on the Port's website.

Agenda Item

**Audio
Time**
0:00

I. CALL TO ORDER

Commission President Stewart Lamerdin called the Regular Commission Meeting of the Port of Newport Board of Commissioners to order at 6:00 pm at the South Beach Activities Room, 2120 SE Marine Science Drive, Newport, Oregon.

Commissioners Present: Walter Chuck (Pos. #1), Secretary/Treasurer; Sara Skamser (Pos. #2), Vice President; Stewart Lamerdin (Pos. #3), President; Jeff Lackey (Pos. #4); and Jim Burke (Pos. #5).

Management and Staff: Teri Dresler, Interim General Manager; Aaron Bretz, Director of Operations; Mark Harris, Accounting Supervisor; and Karen Hewitt, Administrative Supervisor.

Members of the Public and Media: Becca Bishop, Port Accounting Clerk; Doug Orr; Jim Cline, Rogue; Jim Shaw; Pat Ruddiman, ILWU; Patti Ferry, Greater Newport Chamber of Commerce; Lee Whitmon; Dietmar Goebel, Newport City Council.

II. CHANGES TO THE AGENDA

0:11

There were no changes to the Agenda

III. PUBLIC COMMENT

0:23

There was no public comment at this time.

IV. CONSENT CALENDAR.....

0:40

- A. Minutes
 - 1. 1. Regular Commission Meeting.....July 24, 2018
- B. Resolutions
 - 1. Resolution 2018-11 Amending the Port of Newport Facilities
 - a) Code to Add an Exculpatory Item Regarding Personal Property
 - 2. Resolution 2018-12 Updating the Port of Newport's Capital Improvement Project Prioritization List
- C. Financial Reports
- D. Contracts
 - 1. Good Sam RV Travel & Savings Guide
 - 2. Rogue Seawall Evaluation – BergerABAM
 - 3. Teri Dresler, Interim General Manager
- E. Special Use Permits

- 1. Greater Newport Chamber of Commerce
 - a) 2019 Seafood & Wine Festival

A motion was made by Skamser and seconded by Chuck to approve the Consent Calendar. The motion passed 5 – 0, 1:00

V. CORRESPONDENCE/PRESENTATIONS..... 1:20

A. Scott McMullen, Oregon Fishermen’s Cable Committee, Inc..... 1:29

Bretz introduced the letter from Scott McMullen, included in the Meeting Packet, regarding law being considered related to responsibility for spills from boats. No action was taken.

B. Partnership with Coastal Drone Academy 3:45

Bretz introduced a letter he sent to Dr. Charles Getter of Career Tech Charter High School regarding a partnership with their Coast Drone Academy. Bretz spoke about the benefits of their activities to the Port.

C. DulsEnergy Status Update 6:39

Bretz spoke about DulsEnergy plans and the possible lease at the Port.

VI. OLD BUSINESS..... 9:45

A. Items Removed from Consent Calendar

No items were removed from the Consent Calendar.

B. Accounts Paid 9:54

Lamerdin asked about the RV Park refund, and Skamser asked about mid-month draws.

A motion was made by Lackey and seconded by Burke to approve the Accounts Paid. The motion passed 5 – 0, 11:20

C. Rogue Mural Update 11:40

Bretz introduced the email and diagrams included in the Meeting Packet. It was confirmed that the mural will be located on the road side of the distillery.

VII. NEW BUSINESS

A. Commission Liaison Assignments 14:12

The Commissioners reviewed the Liaison Assignments and Contacts list included in the Meeting Packet, and discussed which relationships to formally retain or remove. Hewitt will update the list, post it online, and update the contacts with the agencies.

B. Director of Finance Recruitment Proposal 34:10

Bretz introduced the recruitment proposal included in the Meeting Packet. The Commission, provided for information not action. Dresler spoke about possible recruitment options. The Commission also discussed some recruitment options, and asked staff to gather more information. No action was taken.

VIII. DEPARTMENTAL REPORTS

A. Accounting Supervisor..... 38:45

Harris introduced the staff report included in the Meeting Packet. He advised the Commission on the status of the 2017-2018 ending numbers and information that would be provided at future meetings that would give a more complete picture. Lackey asked that the Commission be provided some analysis not reflected in the numbers.

B. Director of Operations..... 44:26

Bretz introduced the staff report included in the Meeting Packet. He went into more detail about the OBEC contract, NOAA dredging and the South Beach pump station design.

Bretz presented the Meeting Packet Addendum regarding McLean Point Dredge Spoils and the Addendum regarding the Waste Water Pump Station.

A motion was made by Chuck and seconded by Lackey to authorize the Interim General Manager to contract with Coast Range Equipment and Repair to replace the lift station pumps in the South Beach Marina, not to exceed \$11,071.64. The motion passed 5 – 0...... 58:14

There was additional discussion about the overall goal to integrate operations with finances and getting real time information. Dresler said updating the Strategic Business Plan was a top priority. Lamerdin commented that the photos included were helpful.

IX. COMMISSIONER REPORTS 1:02:44

Chuck said that he and Bretz attended the Economic Summit, and suggested that the Commissioners all try to attend as it was a good time to network with business and government leaders.

X. CALENDAR/FUTURE CONSIDERATIONS 1:05:44

- A. Labor Day, Port Office Closed..... September 3
- B. Pacific Coast Congress of Harbormasters and Port

- Managers Semi-Annual Conference September 11 – 14
- C. Ardor Adventures Twisted Pine Run September 15
- D. Regular Commission Meeting September 25
- E. Oregon Public Ports Association (OPPA) Conference October 4 – 5
- F. Columbus Day Regatta October 6 – 7
- G. U-Da-Man Fishing Tournament..... October 13
- H. Regular Commission Meeting October 23

There were no changes to the Calendar/Future Considerations. Chuck suggested the Commissioners start talking about schedules for meetings in November and December considering holidays.

XI. PUBLIC COMMENT 1:07:24

Jim Shaw commented on the involvement of the drone program with the airport.

XII. ADJOURNMENT 1:08:26

Having no further business, the meeting adjourned at 7:08 pm.

ATTESTED:

Stewart Lamerdin, President

Walter Chuck, Secretary/Treasurer