

PORT OF NEWPORT
MINUTES
December 5, 2012
WORK SESSION

Commission President JoAnn Barton opened the work session at 12:00 p.m. on Wednesday, December 5, 2012 at the South Beach Marina Activities Room, 2120 SE Marine Science Drive, Newport, OR 97365, the same being within the boundaries of the Port District.

Commissioners Present: JoAnn Barton, Walter Chuck, Secretary; Dean Fleck, Assistant Secretary-Treasurer; David Jincks, Vice-President; Don Mathews, Treasurer.

Port of Newport Management and Staff: Don Mann, General Manager; Pat Albaugh, Director of Finance; Maureen Keeler, Special Projects Manager; Patty Benjamin, Administrative Assistant.

Others: Al Benkendorf, Jerry Johnson, and Ron Stillmaker, Benkendorf Associates Corp.

The purpose of the work session was to discuss the final draft of the Port of Newport's Strategic Business Plan and Capital Facilities Plan with consultants Al Benkendorf, Jerry Johnson, and Ron Stillmaker, from Benkendorf Associates Corp.

Al Benkendorf summarized where the drafts were in the process. Then starting with the Strategic Business plan, Jerry Johnson reviewed each section, including the Port's vision statement and mission statement, and received comments and suggestions for modifications from the commission and Port staff.

Johnson pointed out that the executive summary covered basic industries that are primarily served by the Port of Newport and are important to the county and Port District. He emphasized that the list was not inclusive and not prioritized. A discussion followed and some changes and corrections were noted. The section on eco tourism was amended to include "kayak launch and storage" and "paddle boarding" and "non-motorized water access sites".

There was a discussion on commission and staff training, and the section under financial objectives and strategies was reworded. A discussion followed about risk identification and forecasting fiscal sustainability. The discussion moved on to environmental policies and some commissioners expressed concern about setting standards that would "paint future commissions into a box".

Ron Stillmaker reviewed the draft Capital Facilities Plan. The draft recommended future projects, including dock rehabilitation and replacement of the sewer outfall at Rogue. The commissioners were asked to prioritize the list of projects in the back of the draft and return their recommendations to the General Manager, who would pass them on to the consultants.

The work session was adjourned at 2:12 p.m. A second work session will be scheduled.

ATTEST

David Jincks, Vice-President

Walter Chuck, Secretary