



**CALENDAR, BUDGET COMMITTEE AND OFFICERS FOR FY 2018-2019**

**BUDGET CALENDAR**

**TUESDAY, 23 JANUARY 2018**

Approve calendar, Committee, and Budget Officer.

**MONDAY, 26 FEBRUARY 2018**

Dept. Heads receive direction on identifying priorities/operational changes.

**TUESDAY, 13 MARCH 2018**

Management Team convenes to discuss budget.

**TUESDAY, 27 MARCH 2018**

Finance Officer presents working budget for Management Team review. Commission Work Session packet distributed.

**TUESDAY, 3 APRIL 2018**

1<sup>st</sup> Commission Budget Priorities Work Session, Noon. Review Personnel Services, Revenues and Capital priorities.

**TUESDAY, 10 APRIL 2018**

2<sup>nd</sup> Commission Budget Priorities Work Session, Noon. Review Personnel Services, Revenues and Capital priorities.

**TUESDAY, 8 MAY 2018**

Publish notice of budget committee meeting. (Notice to *Newport News-Times* by 8 May 2018) (Add Notice to Port's web site or public second notice)

**FRIDAY, 18 MAY 2018**

Budget Committee meets, 6:00 p.m. Agenda, budget message, and proposed budget delivered to Budget Committee members prior to meeting.

**WEDNESDAY, 20 JUNE 2018**

Publish Budget Hearing notice and summary (LB-1). (Notice to *Newport News-Times* by 18 June 2018)

**WEDNESDAY, 13 JUNE 2018**

2<sup>nd</sup> Budget Committee Meeting 6:00 pm. Agenda, Budget Message, and Proposed Budget delivered to Budget Committee members prior to meeting.

**TUESDAY, 26 JUNE 2018**

Public hearing and adopt budget resolution, 6:00 p.m.

**TUESDAY, 10 JULY 2018**

Submit budget documents to County Assessor  
- LB-50 (2 copies)  
- Budget Resolution (2 copies)

**TUESDAY, 25 SEPTEMBER 2018**

Submit budget documents to County Clerk.  
- Budget Message (from General Manager)  
- Budget Detail (LB forms from June meeting)  
- Meeting affidavit (from newspaper)

**BUDGET COMMITTEE MEMBERS**

(Freeholder positions are three-year terms)

**FREEHOLDERS**

1. Fred Postelwait (1994)..... 30 June 2018
2. Brian Barth (1996)..... 30 June 2020
3. Alan Brown (2003)..... 30 June 2019
4. Ron Benfield (1990)..... 30 June 2020
5. Mark Collson (2012)..... 30 June 2018

**2018 COMMISSIONERS**

1. Walter Chuck (2011) ..... 30 June 2019
2. Sara Skamser (2017) ..... 30 June 2021
3. Stewart Lamerdin (2015)..... 30 June 2019
4. Jeff Lackey (2017) ..... 30 June 2021
5. Vacant..... 30 June 2019

**BUDGET OFFICER**

Doug Parsons, General Manager  
FY 2018-2019

*All budget meetings will be held at the South Beach Activities Room*