



600 S.E. Bay Boulevard, Newport, OR 97365 / (541) 265-7758 / www.portofnewport.com

GENERAL MANAGER PRO TEM ANNOUNCEMENT

The Port of Newport, an exciting, diverse organization located on Yaquina Bay, is seeking a qualified and motivated professional to serve as **General Manager Pro Tem**.

MINIMUM JOB QUALIFICATIONS

- A Bachelor's degree
- Management of government activities experience
- At least 5 years of demonstrated experience in leadership/management
- Experience with a Board of Directors or volunteer officials

PREFERED QUALIFICATIONS

- Experience in building consensus, critical thinking and problem solving skills
- Experience analyzing financial information: read it, understand it and describe it in layman's terms
- Vision for moving forward in broad terms and ability to communicate it in context Ability to work with existing staff to transition to new management and provide transparency
- Demonstrated skill in public outreach
- Contract management and negotiation skills
- Experience in Port Management and/or Port Operations

APPLICATIONS

Interested applicants are asked to send letters of interest, resume, three professional references that demonstrate your knowledge, skills and abilities in the areas listed above. The Administrative Assistant should receive materials no later than **4:00 p.m. on Friday, August 4, 2017**. Email responses with .pdf attachments are preferred. No telephone inquiries, please. Additional information may be found at www.portofnewport.com.

TIMELINE

August 7th, 9:00 a.m. meeting to review and select potential candidates. (Executive Session)
August 9th, 12:00 Noon meeting to interview and make selection (Executive Session)

Karen Hewitt, Administrative Assistant
RE: General Manager Pro Tem Position
600 S.E. Bay Blvd., Newport, OR 97365
khewitt@portofnewport.com

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